SECOND TIMBERS CONDOMINIUM ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES: MARCH 12, 2020

BOARD MEMBERS PRESENT: Rebecca Holmberg, Kelsey Fox,

Colin McDaniel

BOARD MEMBERS ABSENT: None CONTRACTORS: None scheduled

CPMG: Association Manager Lynda Reifman Minutes taken and written by Lynda Reifman

Meeting called to order at 6:00 p.m. by Rebecca Holmberg. Quorum of Board of Directors established.

Board of Directors meeting minutes:

A motion was made by Colin McDaniel, seconded by Kelsey Fox, and passed unanimously, to approve the Jan. 2, 2020, minutes as written.

Financial Statement:

The Board reviewed and accepted the February 2020 statement prepared by CPMG.

Association Manager's Report: Lynda Reifman
*WDR completed an investigation of water intrusion reported
in the balcony of J4. WDR found the source of water intrusion
to be an owner's responsibility. As a preventative measure,
WDR applied a waterproof coating along the exterior foundation
of the condominium which is an Association expense.
*Complete Plumbing installed exterior mainline cleanouts at
Building K. The Board directed Lynda Reifman to coordinate
scheduling kitchen line cleaning with Complete Plumbing to be
followed with mainline cleaning at each building.

Adjournment: 6:25 p.m. to Annual Meeting.